

**City of Ferndale, Humboldt County, California, U.S.A.**  
Approved Minutes for City Council Meeting of December 27, 2022

Mayor Hindley called the Regular City Council Meeting to order at 7:00 pm via Zoom Video Conference. Those present did the flag salute. Present were Council Members Leonard Lund, Phillip Ostler, and Robin Smith, along with Council Elect: Mayor Randy Cady, and Councilman Skip Jorgensen as well as City staff: City Manager Jay Parrish, City Clerk Kristene Hall and Finance/Deputy City Clerk Lauren Boop.

Report out of Closed Session: None

Ceremonial/Seating of New Mayor & City Council Members:

Resolution 2022-28 Declaring the Certified Results of the Ferndale Municipal Election: Mayor Hindley asked for comments from the council or public. There were no comments. **MOTION:** to Adopt Resolution 2022-28 Declaring the Certified Results of the Ferndale Municipal Election held November 8, 2022. **(Ostler/Lund) 4-0-1** (Avis)

Comments from Outgoing Mayor/Council: Mayor Hindley thanked the outgoing Council Members for all their work over the last two years. Hindley also thanked staff and public works for their continuous hard work. Councilman Lund also thanked everyone for their work over the last two years especially during the pandemic. Councilman Smith thanked Mayor Hindley for his work on getting through the meetings. Smith added that he appreciated everyone working together and coming up with compromises when needed.

City Clerks Statement: City Clerk Kristene Hall stated the Oaths of Office were given prior to tonight's meeting. Hall added that all Oaths of Office can be viewed at the City Clerk's Office.

Seating of Incoming Council: Mayor Hindley left the Dais and New Mayor Elect Randy Cady took his seat at the dais.

Comments from Incoming Mayor and Councilmembers: Mayor Cady thanked Hindley as well as former Councilmen Avis & Smith for their dedication over the last two years. Cady added he looked forward to working with staff and the council. Cady also thanked the Police Dept, Fire Department, and CERT Team for all their efforts during the Earthquake. Councilman Jorgensen stated he was also looking forward to working with staff and the council and extended his appreciation to Hindley, Avis and Smith for their service to the city.

Modifications to the Agenda: None

Report out of Study Session: None

Public Comment: None

Consent Calendar: There were five items on the Consent Calendar for approval. There were no questions or comments from the Council or Public.

**MOTION:** to approve the consent calendar. **(Lund/Ostler) 4-0-1** (Avis)

Call Items Removed from Consent Calendar: None

Presentation: None

Public Hearing: None

Business:

Authorizing of Resolutions and Agreements to Implement Measure N, the Transactions and Use Tax Measure Approved by Ferndale Voters: Mayor Cady opened up any public comment.

There were no comments from the public. Councilman Lund stated he was glad to see this approved and stated it will be great for the Police Department. City Manager Parrish stated that these resolutions were mandated by the state in order to move this tax through the process.

**MOTION:** to approve Resolution 2022-29 Authorizing the City Manager to Execute Agreements with the CDTFA for the Implementation of a Local Transactions and Use Tax **(Jorgensen/Lund) 4-0-1** (Fisk-Becker)

**MOTION:** to Adopt Resolution 2022-30 Authorizing the Examination of Transaction (Sales) and Use Tax Records. **(Lund/Ostler) 4-0-1** (Fisk-Becker)

Resolution 2022-31 Establishing City Council Meeting Schedule for 2023: Mayor Cady asked for comments from the Public and Council. There were no public comments. City Clerk Hall stated there is an option to select a different time if the council desired. The Council discussed changing the meeting time to 6:00pm. Councilman Lund questioned if 6:00pm would be acceptable to staff. Parrish stated it work well for staff. Parrish added that if a study session was held prior to the meeting it could start at 5:00pm and questioned if that would work for the council. Councilman Lund stated he may be a little late for anything starting at 5:00 but would most likely be able to be in attendance by 5:15. **MOTION:** to Approve Resolution 2022-31 Establishing the City Council Meeting Schedule for 2023 and changing the time to 6:00pm. **(Lund/Ostler) 4-0-1** (Fisk-Becker)

Resolution 2022-32 Designating Authorized Signatories on the City's Bank Account: City Manager Parrish stated that there are four authorized signatories on the account. Parrish added that when signing checks two signatures are always required. Parrish also added the city tries to have one staff member and one councilmember sign the checks whenever possible. There were no Comments from the Council or Public.

**MOTION:** to Approve Resolution 2023-32 Designating Authorized Signatories on the City's Bank Account **(Jorgensen/Ostler) 4-0-1** (Fisk-Becker)

COVID 19 Update and Discussion: City Manager Parrish stated that in the past former Councilman Smith would go over this item. Parrish stated that the County and State still have the emergency ongoing and recommended we follow suit. Parrish added that most cities have gone back to in person meetings. City Clerk Kristene Hall went over the two options for meetings which include continuing with virtual (zoom) meetings which would require the council to reconfirm Resolution 2021-21. Hall added that choosing the zoom option, the council could use city hall, but the public would not be able to attend and detailed this option a little more for the council. Hall also added the second option which would be to adopt Resolution 2022-27 which would discontinue the use of virtual meetings and the council and public would return to in person meetings with no restrictions. Hall explained AB361 which does allow some relaxed Brown Act requirements for returning to in person meetings. Councilman Lund stated it is possible the Governor may lift the Emergency in February which will change the meetings at that time anyways. Councilman Jorgensen questioned if Resolution 2022-27 would bring the

council and public back to in person meetings and eliminate Zoom. City Clerk Hall stated that it would eliminate the zoom option for Council and public would be allowed back to in person meetings. Hall also added that the council could direct staff to allow a hybrid meeting and still include zoom as an option for public if the council so desired. Jorgensen stated that he would rather have it one way or the other to eliminate any confusion. Jorgensen also questioned staff on their comfort on returning to in person. Staff stated they were okay with whatever the council decided. Jorgensen stated that going back to regular meetings is the better option for public participation. Councilman Ostler agreed and added that in person would be best and the council owes it to the public for one on one- and in-person communication.

**MOTION:** to reconfirm the existence of the local emergency **and** Adopt Resolution 2022-27 Resuming in person meetings. **(Jorgensen/Lund) 4-0-1** (Fisk-Becker)

Correspondence: None

Council Comments: Councilman Lund thanked the Police Department, Fire Department, and Staff for all their work during the Earthquake event. Lund added they did a great job, and he really appreciates all their efforts. Councilmen Ostler and Jorgensen agreed. City Manager Parrish added that the CERT team also did a great job in the efforts for Ferndale. Parrish also added that the CERT team also assisted in Rio Dell. Parrish also added that Ferndale did not have any yellow or red tags. The Council and staff also discussed the damage to Fernbridge.

Reports:

City Managers Report: City Manager Parrish stated they were almost finished with California Street Sewer Replacement. Parrish and the Council discussed some of the collection system.

Other Reports: None

Mayor Cady Adjourned the Meeting at 7:49 pm

Respectfully submitted

Kristene Hall  
City Clerk